



Missouri Department of Health and Senior Services

P.O. Box 570, Jefferson City, MO 65102-0570 Phone: 573-751-6400 FAX: 573-751-6010
RELAY MISSOURI for Hearing and Speech Impaired: 1-800-735-2466 VOICE: 1-866-735-2460



Robert Knodell
Acting Director

Michael L. Parson
Governor

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August 31, 2021

MEMORANDUM FOR HOME AND COMMUNITY BASED SERVICES STAFF AND STAKEHOLDERS

FROM: Verena Cox, Bureau Chief
Bureau of Long Term Services and Supports

A handwritten signature in black ink that reads "Verena Cox".

SUBJECT: Provider Reassessor Training Update

This memorandum is to advise Home and Community Based Services (HCBS) staff and stakeholders of an update to the online Provider Reassessor Training modules. All individuals seeking to become provider reassessors must complete the new online training modules to become enrolled as provider reassessor. All training modules have been posted to the [Provider Reassessment Trainings](#) website. The complete list includes:

- Medicaid Training
- Adverse Actions Training
- Documentation Training
- State Plan Services
 - Introduction to State Plan Services
 - Consumer Directed Services (CDS)
 - Residential Care Facility (RCF)/Assisted Living Facility (ALF)
 - Personal Care (PC), Advanced Personal Care (APC), & Registered Nurse (RN)
- Waiver Services
 - Introduction
 - Adult Day Care Waiver (ADCW)
 - Aged and Disabled Waiver (ADW)
 - Independent Living Waiver (ILW)
 - Structured Family Caregiving Waiver (SFCW) - **NEW**
- How to Build a Care Plan
- Reassessment Process
- InterRAI
 - Introduction
 - Sections A and B
 - Sections C and D
 - Sections E and F

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- Section G
- Sections H and I
- Sections J, K and L
- Sections M, N and O
- Sections P, Q and R
- Sections S and T

The online training is only required for individuals newly applying to complete provider reassessments. Previously trained provider reassessors may utilize the trainings at any time as a refresher or to hear any updated information. Structured Family Caregiving Waiver is a new required training and **all** provider reassessors should view this training at their earliest convenience. Additional testing is not required.

Providers shall ensure staff meet the minimum qualifications for provider reassessor training and may refer them to complete the training at their discretion and convenience. The training modules are best viewed on a laptop or personal computer.

Testing will be available starting Tuesday, September 7th, 2021. Upon completion of all training modules, proof of qualifications and the request for the Provider Reassessment Training Exam shall be emailed to ReassessorTraining@health.mo.gov. Emails shall be sent by the individual that is requesting to complete the exam. Emails that have more than one individual requesting an exam will not be accepted. A link to the exam will be emailed back to that individual once confirmation of qualifications has been verified. A score of at least 80% is required to receive a certificate, which will be emailed to the provider staff and shall be kept for record retention.

Questions regarding this memorandum should be directed to the Bureau of Long Term Services and Supports (BLTSS) via e-mail at ReassessorTraining@health.mo.gov.

VC/js