



Missouri Department of Health and Senior Services

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Randall W. Williams, MD, FACOG
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INFO-07-20-03

July 22, 2020

**MEMORANDUM FOR HOME AND COMMUNITY BASED SERVICES STAFF AND
STAKEHOLDERS**

FROM: Venice Wood, HCBS Section Administrator
Bureau of Long Term Services and Supports

A handwritten signature in blue ink that reads "Venice Wood".

SUBJECT: Residential Care Facility (RCF)/Assisted Living Facility (ALF) Phone Assessments

This memorandum is to advise Home and Community Based Services (HCBS) staff and stakeholders phone assessments for RCF/ALF participants during the COVID-19 period shall be completed with the participant or the participant's authorized representative. No phone reassessments can be completed without the participation of the participant or the participant's authorized representative. Facility staff may provide additional information regarding participant needs for an assessment but are not permitted to stand in for the participant.

Questions regarding this memorandum should be directed to the Bureau of Long Term Services and Supports (BLTSS) via e-mail at LTSS@health.mo.gov.

VW/rr

www.health.mo.gov

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