



Governor’s Organ Donation Advisory Committee Minutes
 March 4, 2016



Note takers (s): Shanna Heard
Attendees: Virginia Beatty, Phil Duncan, Joan Keiser, Peter Nicastro, Michala Stoker and Debra Simaitis
Guest(s): Keith Anderson, Brooke Connell, Steve Cramer, Sarah Jane Dolezal, Sandy Hentges, Annie Kuhl, Leanne Peace, Jim Pruitt, Ray Gabel and Gina Wisch
Called by: Deb Simaitis, Chair
Called to order at: 10:04 am

Welcome, Introductions, Agenda Approval and Minute Approval

Agenda approved with no changes.
 Minutes approved as amended.

Action Items:	Person Responsible:	Deadline
Make change given by Ms. Simaitis and repost approved minutes to the Google site.	Ms. Beatty	ASAP

Reporting of Officers/Committees

Chair Report

- **Appointments Update**
 Ms. Simaitis congratulated Ms. Stoker as the newest member. The expiration date of her appointment is January 1, 2020. She has been confirmed and the last step is taking the oath, which she will set up. Ms. Beatty is still waiting on confirmation about Ms. Young’s confirmation. Mr. Nicastro later found the paperwork on Ms. Young’s confirmation and will be sending that to Ms. Beatty. Ms. Simaitis reported that Mr. Ratliff has not attended any meetings since March of 2015. Mr. Ratliff reached out to Mr. Fox asking not to be recommended again. Mr. Fox indicated he will be actively looking for a replacement. The group agreed to give Mr. Fox and Mr. Ratliff a little more time to find a replacement. The process could take a while so there is no end date for Mr. Fox recommending someone to the governor. Ms. Beatty stated that everyone’s term is expired except for Ms. Stoker and Ms. Young.
- **Dashboard Update**
 Report not given, but a dashboard handout was uploaded to the Google site.
- **Quarterly Revenues and Trends**
 Report not given, but a handout was uploaded to the Google site.

Secretarial Report

- **Fy16 Finance Update**
 Ms. Beatty reported that some adjustments were made to the revenue lines. The report is only through January 31st. Education grant invoices will begin arriving soon. There will also be a large media campaign in April.

Action Items:	Person Responsible:	Deadline
Check on Ms. Young’s confirmation to the committee	Ms. Beatty	ASAP

New Business

- **Personnel Update**
 Ms. Beatty reported that Ms. Carrier is no longer in the HPR II position and is actively seeking to fill the position.

- **Annual Bylaw Review**
Ms. Keiser stated that the bylaws are not in the Roberts Rules of Order format and would like to change them. Ms. Keiser stated that if the format is changed it would add two new articles. The first one would talk about who the committee is and when the committee was established. The second one would talk about the committee’s mission and vision. Also, Ms. Keiser would like to change the word ‘chairman’ to ‘chair’ where it is listed in the bylaws. Ms. Simaitis requested a subcommittee form to amend the bylaws and present recommended revisions as a first reading at the next meeting.
- **Legislative Updates**
Ms. Simaitis talked about HB 1752 (Presumed Consent). It states that “a person is presumed to have consented to organ donation at the time a person applies or renews his or her driver’s license unless he or she signs a statement opting out.” This is sponsored by four representatives. This topic will be placed on the agenda for discussion at the next meeting.
Ms. Simaitis then brought up the House Concurrent Resolution 90, Minority Organ Donor Awareness Week. Ms. Beatty stated that this has been proposed for the last several years and it is not moving through the legislative process. It was introduced by Representative Walton Gray.
- **Sigma Pi Fraternity Partnership**
Ms. Stoker stated that the partnership formed through a donor mother whose son was in Sigma Pi. Donate Life state teams will be working with local Sigma Pi chapters for different events.
- **Missouri State Fair**
The Missouri State Fair is August 11-21, 2016. Ms. Beatty wanted to know if the committee was interested in participating again this year. The committee agreed that Ms. Beatty will take the first steps in securing a booth space and the details will be discussed at the next meeting.
- **Media Campaign**
Ms. Beatty stated that it is her intention to run the same ad as last year with the target audience being people over 50. The campaign should start in April. There was a jump in the 60-65 year age group after the ad ran last year.

Action Items:	Person Responsible:	Deadline
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Unfinished Business

- **HB 1673 & SB 738**
These bills are dealing with repealing the sunset date on the tax check off. Both bills read exactly the same. Senator Parson’s is sponsoring the SB 738. This bill has been placed on the consent calendar. Representative Love is sponsoring the HB 1673. The tentative proposed effective date, should it pass in both the Senate and the House, is August 28, 2016.
- **Gift of Life SBAR**
Mr. Duncan had an idea for Gift of Life to receive some grant money from the committee when it concerns some of their Life Savers programs. Ms. Simaitis stated that according to Statute 194.299 the committee cannot provide those funds.
- **Statute Review/SBAR**
Ms. Simaitis stated that a change she would like to see made to the statutes deals with Statute 194.299. She would like it to state “...grants by the Department of Health and

Senior Services to certified organ and **tissue** procurement organizations for the development and implementation of organ donor awareness programs in the state.” Adding tissue would allow Saving Sight to apply for grant money. Citizens reviewing the statutes will review the wording and determine if it can be worded differently so that partnering organizations can receive future grant money.

- Strategic Plan Review

Ms. Beatty placed the subcommittee updated strategic plan on the Google site for member review. Ms. Simaitis asked if the committee would be interested in changing the title from “Saving and Enhancing Lives” to “Saving and Healing Lives.” After discussion, the title remains unchanged. Ms. Beatty asked that any other corrections or suggestions be sent to her by March 7. The committee decided that Ms. Beatty should send the document through the review process with any corrections or suggestion received by Monday.

- High School Education Project

Health Organization Students of America (HOSA) is having their conference in Rolla, MO on March 28 and 29. Mr. and Ms. Simaitis plan on attending as is Mr. Anderson. MTN will be sending materials to hand out during the conference. Ms. Simaitis stated that this is the first step in reaching out to high schools regarding organ and tissue donation. Mr. Anderson stated that this is also a good way to get the LifeSavers program introduced in rural areas. Ms. Beatty stated that the high school project IRB document has been approved by the Division and is with the Office of General Counsel that leads the IRB review team. Ms. Beatty has submitted all IRB documentation in case an IRB project waiver is not granted.

- Capitol Day 2016/Donor Family Recognition Program

Capitol Day is April 12. The senate will provide some tables and chairs. Mr. Nicastro reserved parking for the globe. Mr. Nicastro will finish the maps of Senators and Representatives for the day. Mr. Duncan will be bringing the globe. MTN and MTS will be donating cookies for the event. The Donor Family Recognition Program will be on the same day starting at 11:00 a.m. in Hearing Room 3. The next subcommittee conference call for the recognition program is March 22 at 1:30 p.m.

- GODAC/Team Missouri Brochure

Ms. Keiser and Ms. Stoker have been working on the brochure. Ms. Keiser has sent Ms. Beatty a draft of the brochure. Ms. Keiser stated that they are asking the Department of Health and Senior Services to help fund the brochures. Ms. Simaitis stated that the brochures should be ready to be reviewed by the next meeting. If anyone wants to join the subcommittee working on the brochures please contact Ms. Keiser or Ms. Stoker.

- GODAC Web Training Update

The training has been placed online. Ms. Simaitis has asked members to complete the training before the next meeting. If you have questions or concerns email Ms. Beatty before the next meeting.

- Dynamic Message Boards SBAR Update

Ms. Simaitis submitted an SBAR on January 5. It is going through the review process at this time.

- Committee Handbook

Mr. Nicastro agreed to send Ms. Beatty and Mr. Pruitt a more detailed email about the information he is wanting regarding the registry. No other action will be taken until the email is received.

- Keep Hope Alive Report

Ms. Beatty stated that the Missouri EMS magazine asked for an article about the Keep Hope Alive training program. Ms. Beatty wrote the article and it is going through the

review process. Ms. Simaitis also discussed expanding the program and asked for the committee's opinion on which expansion they recommend. Ms. Simaitis sent the committee a comparison of each expansion option and heard no response. Ms. Simaitis recommended the re-certification. The decision will be made at the next meeting. Ms. Simaitis and Ms. Beatty added a synopsis to the Keep Hope Alive training on the Department's page.

- 2015 & 2016 Annual Reports

The 2015 report was sent out and everyone should have their copy. The report went to all the DMV offices and all the public libraries. Work has started on the 2016 report and if anyone has anything they would like to see in the report then send that to Ms. Beatty.

- *Peter Nicaastro made a motion to extend the meeting to 12:15 p.m.; Joan Keiser seconded the motion. The Motion Passed.*

Action Items:

Person Responsible:

Deadline

Partner Updates

- Missouri Kidney Program Update

No update.

- Gift of Life Update

Mr. Anderson stated that they are working on their annual event which is on April 16th. The volunteer appreciation event was also held and two awards given.

- Team Missouri and Saving Sight Updates

Ms. Stoker stated that Saving Sight are hosting events at several different hospitals and recognizing 31 hospitals that had at least 10 donors and a consent rate of 46% or above. Ms. Stoker stated that Team Missouri is having a meeting next week.

- Mid-America Transplant Update

No report.

- Midwest Transplant Network Update

Mr. Gabel stated that the Missouri-Kansas transplant team has about 30 members at this time and they are currently placing a big emphasis on tissue recipients. Mr. Gabel also reminded the committee that Blue and Green day is coming up.

Action Items:

Person Responsible:

Deadline

Next Meeting

Agenda/Logistics

- Annual Face-to-Face Meeting

The meeting date will be announced after a poll is completed. It may be in the middle of May or the beginning of June.

- Election of Officers

Action Items:

Person Responsible:

Deadline

Adjourn

Meeting Adjourned at 12:17 pm.